



WHAT'S UP DOC? POSTER DISPLAY GUIDELINES

This event is solely a forum for presentation of research. **Marketing of products, services or software will not be allowed.** Your poster should not contain any references or acknowledgements.

Register

- All colleagues/authors participating in the in-person/or virtually only Research Showcase must register:
[Research Participant Registration Path](#)
 - If you have already registered to attend the full Summit conference, then you **do not** need to register again/separately as a Research Showcase participant.
- For research participants attending in-person, you must check in at the Registration Desk upon arrival to receive your name badge. Nametags are mandatory and must be worn at all times while onsite.
- Research Participant registration includes Friday's afternoon keynote, building research capacity session, Welcome Reception & Poster Display, and Saturday's What's Up Doc? Oral Presentations, and keynotes.

Adjudication

- If your acceptance email **did not include adjudication information**, then your poster was not selected for adjudication.
- Research award recipients will be celebrated in the Awards Ceremony video package on Friday, March 4th.

Poster Displays at Summit

- **With a competitive selection process and limited floor space, we were not able to offer all posters be displayed in the physical event space.** All posters will have a **virtual space on the event platform** and opportunity to network with attendees.
 - Presenters will be contacted if any physical spots open for the in-person event.
- Posters that are not offered a physical space at the Research Showcase are still **welcome to register and join us for the in-person event! There just won't be a place for your poster display.**

Digital Poster Submission

- **All posters must be submitted in a PDF format for the virtual poster display by Monday, February 13th.**
 - **Presenters may also submit a 1–2-minute video describing their research project, along with any project contact information.**
 - Any videos submitted that are longer than the allotted time will be edited at the 2-minute mark.
 - Videos of yourself, voice memos, or short PPT videos with a voice over are acceptable.
 - After the conference, your posters and videos will be displayed on the event website for up to 90 days.

Posters accepted for display will be promoted by the ACFP in the event website, as well as posters will historically live on the ACFP webpages.



5 Tips for Recording Your Own Video

- Select a **neutral background** to sit/stand in front of to avoid distracting viewers.
- **Adequate lighting** is needed to project your best self. We recommend being in a brightly lit room. Avoid outdoor-facing windows and other bright light sources directly behind you.
- Make sure your recording space is **free from distractions** and any other sources of interference. Keep your doors closed or locked; place a sign letting others know you are recording and should not be disturbed.
- **Position your webcam at eye level.** If you are using a built-in camera, consider propping up your device with books or a laptop stand. If you are using an external device, you might consider a tripod.
- **Film your video horizontally.** Keep your phone, or other device, in a level landscape orientation.