



WHAT'S UP DOC? - ORAL PRESENTATION GUIDELINES

This event is solely a forum for presentation of research. Active recruitment is not permitted. **Marketing of products, services or software will not be allowed.** Your presentation should not contain any references or acknowledgements. **Do not** include commercial logos within your presentation materials. This event is a certified activity, and all presentations must adhere to Mainpro+® certification standards.

Register

- All oral presenters and co-presenters must register: [Research Participant Registration Path](#)
 - If you are a presenter who has already registered to attend the full Summit conference, then you **do not** need to register again/separately as a Research Showcase participant.
- Registration includes Friday's afternoon keynote, building research capacity session, Welcome Reception & Poster Display, and Saturday's What's Up Doc? Oral Presentations, and keynotes.

Conflict of Interest Disclosure - **IMPORTANT!**

- The Summit conference is a Mainpro+ certified event. In keeping with the CFPC's Conflict of Interest policy, the facilitator of this workshop will present the ACFP's COI slides for the conference at the beginning of the What's Up Doc? workshop.
- Disclosure **MUST** be made verbally and displayed at the beginning of your presentation, using the slide provided to you by the ACFP.
- **Please ensure you complete the online COI form by Friday February 3rd, 2023. ACFP Staff will finalize your COI slide for presentation and send it to you by February 6th, 2023.**
- COI Survey Link: <https://www.surveymonkey.com/r/WUDRS23>

Adjudication

- **Will take place on Wednesday, February 8th between 7 PM – 9 PM MDT. A meeting invite, zoom link, and presentation schedule will be sent out shortly.**
- **Oral presentations are 15 minutes each. (10 minutes for presentation, 5 minutes for Q &A)**
- Presenters will run their own slides via zoom during the adjudication. Copies of presentations will not be due until closer to the conference (*they do not need to be submitted prior to adjudication*).
- **Presentations will be recorded during adjudication and posted on the event platform for the virtual audience.**
- Research Awards recipients will be notified the following week and celebrated in the Awards Ceremony at Summit.

Presentation Submission

- Presenters will run their own slides during the conference on **Saturday, March 4th**. Copies of presentations will be due **Monday February 13th**.
 - **Presenters may also submit any contact information which will be uploaded on the virtual event platform.** Videos and information will be available for virtual attendees to interact with your projects.
 - After the conference, your videos will be displayed on the event website for 90 days.

Accepted oral presentations will be promoted by the ACFP on the event website, online registration, and ACFP webpages.