

## POSTER SET-UP and DISPLAY

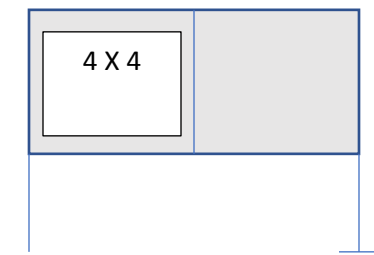
This event is solely a forum for presentation of research. **Marketing of products, services or software will not be allowed.** Your poster should not contain any references or acknowledgements.

### Check in

- You **MUST check in** at the Registration Desk upon arrival. **Nametags are mandatory** and must be worn at all times.
- All colleagues/authors attending the Poster Display/Welcome Reception must be pre-registered to attend.

### Poster Size and Display

- **At least one author must be in attendance beside your poster between the hours of 7:00 and 9:00 pm** to allow for interaction with conference registrants, guests, exhibitors, and sponsors and to answer questions during the event.
- **The space available for each poster is 4x4'.** You must ensure your poster will fit neatly into a 4x4' space.
- Poster space is **pre-assigned** on shared boards. **Please respect those you will be sharing a board with.** Posters extending beyond the sides of the poster board or into the adjoining display space are not acceptable.



### Set-up and Tear Down

- **Posters MUST be set up between 5:30 and 6:30 pm.** Access to this room will be limited between 6:30 and 7:00 pm, as adjudication will be in process.
- Bring your **own supplies** to display your poster (**tape, scissors, thumbtacks, etc.**).
- Posters are to remain available for viewing **until 9:00 pm.**
- The dismantling of poster boards will begin immediately following the event. **Please ensure your poster is removed promptly at 9:00 pm.**

**NOTE:** *The ACFP will not be responsible for the removal of posters. Posters remaining on boards after 9:00 pm may be subject to removal by coordinating staff, and are at risk of being lost or thrown away.*

## REGISTRATION / FEES

- All presenters and co-presenters **MUST** pre-register; registration must be completed by February 22, 2019. **Onsite registration is not permitted.**

**Note:** Individuals who qualify to attend the FMS 2019 conference, and are already registered, **DO NOT** need to register again as a Research Participant and pay an additional fee.

- Research Awards will be announced and recipients acknowledged at approximately 7:30 pm.

**Research Showcase (Friday Only)****\$150.00**

*(includes Friday afternoon keynote, break, What's Up Doc? Research Workshop (oral presentations), evening poster display and welcome reception)*

**Research Participant (Friday & Saturday)****\$275.00**

*(includes Friday afternoon keynote, break, What's Up Doc? Research Workshop (oral presentations), evening poster display and welcome reception, and Saturday morning keynote, break and morning workshops – 'Using Data and Resources to Improve the Care of Older Patients with Polypharmacy' and 'Planning a comprehensive literature search around a specific research topic', and Lunch).*

Register Now

**PROMOTION**

Posters accepted for display will be promoted by the ACFP in printed materials (as deadlines permit), online and on appropriate signage.

**CANCELLATION NOTICE**

Please contact Lorraine Dubois by email at [lorraine.dubois@acfp.ca](mailto:lorraine.dubois@acfp.ca) by phone at 1-800-361-0607 Ext. 205, or 780-701-9715 (direct line) if you are unable to attend to present your research at this event.

